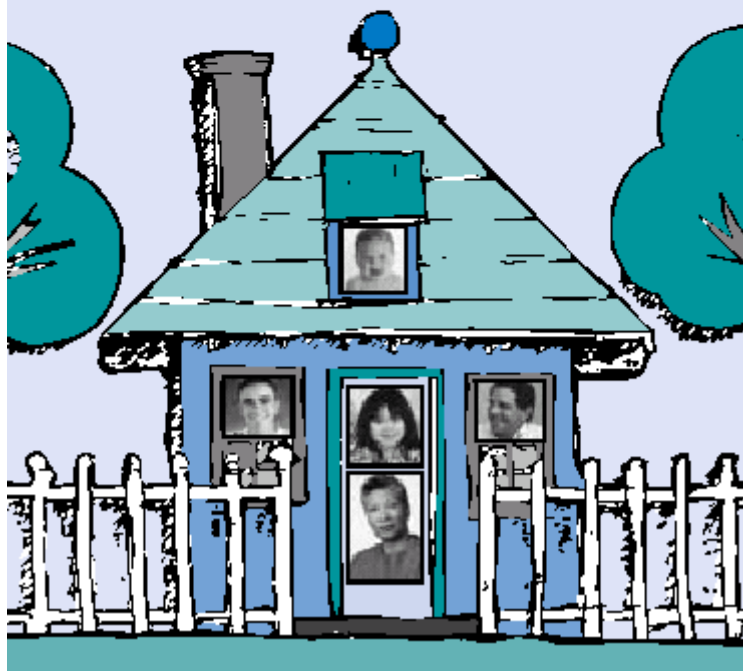


**Harris County  
Protective Services for  
Children and Adults  
(HCPS)**



# **COMMITTEE REPORTS**

**May 2010**

# TABLE OF CONTENTS

- I. [Children's Services Committee](#)
- II. [Youth Services Committee](#)
- III. [Guardianship Services Committee](#)

**HARRIS COUNTY  
CHILDREN'S PROTECTIVE SERVICES  
REPORT OF BOARD COMMITTEE MEETINGS**

**COMMITTEE: Children's Services Committee**

**MEETING DATE:** May 3, 2010 12:00 pm  
Room 2A17 Murworth

**ATTENDEES**

**BOARD:**

Micky Sheppard  
Ellie Sweeney

**ATTENDEES**

**HCPS/DFPS STAFF:**

Willie Nelson      Kim Poré  
Debra Andrews      Michelle Searles  
Bella Alex

The meeting was called to order at 12:05 pm.

**RECOMMENDED ACTION :**

Program Highlights: Each program director gave a brief status report of his/her program.

**ANNOUNCEMENTS/INFORMATION ITEMS and EXCEPTIONS:**

**State Programs**

Bella Alex from DFPS gave a summary of the Rapid Response of FBSS cases that were reviewed in March and April. 357 cases that had been opened at least a year were reviewed, however Program Directors reviewed about 100 ahead of time, so she had data for 257. Of the 257 that were reviewed 13 were staffed with legal leading to 7 removals and 56 were closed. The primary goal was to make sure kids were safe and had good case plans. In June they will be doing a review of cases opened 9-12 months.

This led to a lengthy discussion of caseload size, worker tenure, supervision etc.. Investigations are increasing, and there is still a large vacancy in Investigations and FBSS.

**BEAR-**

The 10<sup>th</sup> Annual BEAR the Load Luncheon was held on Tuesday, April 27, 2010. Ron Hall, author of "Same kind of Different as Me", was the guest speaker. Donations are still coming in so the final count has not been configured.

BEAR's next big project is the PAL graduation scheduled for Thursday June 10, 2010 at the Houston Community College West Campus. So far approximately 125 students names have been submitted for the graduation and only 50 youth have been sponsored.

Back to School will begin in July, school supplies and uniforms are on order and some have been delivered to the warehouse.

BEAR staff are visiting each BEAR room to monitor the usage of the rooms. BEAR implemented the QuickBooks Inventory System to help manage the bulk inventory purchased for the warehouse. We are at stage 1 where inventory is being tracked coming into the warehouse.

### **Medical/Dental Clinic**

The Steering Committee for the clinic was held on April 29, 2010. We had a good turnout with representatives from the State DFPS staff, Kinder shelter, and Clinic staff. We spent some time clarifying and reviewing policy regarding treatment of voluntary clients as well as planning for our Substance abuse testing services because we have already maximized our billing to the State.

Clinic staff attended a Board meeting with Community Partners for the Federally Qualified Health Clinics (FQHC). Houston is greatly underserved with only 10 clinics when other major cities have 40 and now some will be closing or consolidating due to the City of Houston now charging rent for their clinic space.

The clinic presented their goals and objectives and outcomes submitted for their Annual Review. The clinic made progress in decreasing the no show rate, however overall clinic medical and dental services were down. Staff will be looking closely at this trend.

### **Four C's**

Dr. Girardet, from the University of Texas, came and did a series for our staff as part of Child Abuse Awareness month. She covered physical injuries, head trauma and physical neglect including failure to thrive. The information she presented was invaluable, particularly for our Family Team who often interview parents where an unexplained injury has occurred. This will help staff determine if the parent's explanation for the information is plausible or not.

The Infant Toddler Court team continues to meet on a regular basis with the goal of beginning to accept cases in June or July. We are also planning for a conference July 15<sup>th</sup> and 16<sup>th</sup> to educate the Judicial, Legal and Social Service community about the project.

Kim Poré, Jackie McMillon, and Twila Ross were invited to attend Beyond the Bench, which was held April 21-23 in Galveston. The conference was sponsored by Texas Center for the Judiciary and was designed to bring together judges, court officials, child advocates, social service providers and others in Harris County to look for opportunities to build and strengthen services to children, youth and families by coordinating investigative, administrative and judicial responses to child protection. It was an exciting case that utilized videotaped excerpts from an actual case and Court proceedings with panel and team discussions at various intervals. Mr. Ford and Ms. Ross were part of the panel. The Conference was moderated by Hon. John Specia (retired Judge from the 225<sup>th</sup>

District Court in San Antonio) and Hon. Scott McCown (Executive Director, Center for Public Policy Priorities in Austin).

4Cs held our quarterly Steering Committee on April 30<sup>th</sup>. We had several new members, so discussed the focus and issues regarding service delivery in a time of escalating numbers of removals. We are exploring increasing our collaborative with Early Child Intervention (ECI) programs who are federally mandated to see the 0 – 3 years population. If we can ensure that they are conducting timely assessments and that the caseworkers are receiving them, then 4Cs will be freed up to focus on age three and above.

### **Training Institute**

#### **DFPS Program Highlights:**

- The TI annual retreat was a great success! The retreat offered a holistic approach to supporting the TI staff and DFPS program directors by not only addressing agency-wide program updates that focused on a comprehensive training needs analysis, but it also offered a health and well being workshop for the attending.
- Met with the Regional Training Council to address the components of the new BSD training model and to develop a strategy for HC might assist with the New Trauma Training roll-out which will end by 2013.
- BSD has gone completely on-line through the Center for Learning and Organizational Excellence (CLEO). As a paperless system, all BSD assignments, tests, and activities will be completed via the computer. HR has been asked to explore the possibility of using ones computer knowledge and skills as hiring criteria.
- Currently there are five BSD classes in session at various stages of training.

#### **BSD Class Schedule:**

<b><i>BSD Class Schedule</i></b>	<b><i>Start Date</i></b>	<b><i>Anticipated class 6size</i></b>	<b><i>Board Representative</i></b>	<b><i>Graduation Date</i></b>
139	February 8, 2010	16	Larry Litton	May 11, 2010
140	February 22, 2010	38	James Olsen	May24, 2010
141	March 22, 2010	41	Vacant	June 22, 2010
142 Added class	April 12, 2010	35	Vacant	July 13, 2010
143	May 10, 2010	40	Vacant	August 10, 2010

### **PITA**

No representative this month.

The meeting was adjourned at 1:30 pm.

The next meeting will be June 7, 2010 at 12:00 pm.

**HARRIS COUNTY  
PROTECTIVE SERVICES FOR CHILDREN AND ADULTS  
REPORT OF BOARD AND COMMITTEE MEETINGS**

<b>COMMITTEE:</b> Youth Services Committee
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<b>MEETING DATE (S):</b> May 3 , 2010
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<p><b>MEETING ATTENDEES: BOARD MEMBERS</b></p> <p>Taren Bates (Youth) Joseph Bourne (Youth) Frances Castaneda Dyess Phil Kunetka</p>	<p><b>MEETING ATTENDEES: HCPSCA/DFPS STAFF</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Robert Brewer</td> <td style="width: 50%;">James Castille</td> </tr> <tr> <td>Deborah Colby</td> <td>Vanecia Gray</td> </tr> <tr> <td>Mary Green</td> <td>Ginger Harper</td> </tr> <tr> <td>Randy Joiner</td> <td>Joel Levine</td> </tr> <tr> <td>Stanley Tarrant</td> <td>Pam Walker</td> </tr> </table> <p><b>CASE STAFF</b> Avice Chambers</p> <p><b>GUEST</b></p>	Robert Brewer	James Castille	Deborah Colby	Vanecia Gray	Mary Green	Ginger Harper	Randy Joiner	Joel Levine	Stanley Tarrant	Pam Walker
Robert Brewer	James Castille										
Deborah Colby	Vanecia Gray										
Mary Green	Ginger Harper										
Randy Joiner	Joel Levine										
Stanley Tarrant	Pam Walker										

**Youth on Board Report:**

Taren Bates and Joseph Bourne presented for the youth. The SOH YAC Mental Wellness Summit held on April 17<sup>th</sup> was a success. The YAC teamed up with youth leaders and youth groups throughout the county to discuss the importance of mental wellness among youth. Ms. Bates reminded the committee about the premiere of the “Dance for Children’s Mental Health” video at the Children’s Mental Health Awareness Day celebration on May 6<sup>th</sup> at the Children’s Museum.

As a follow-up to the Fund Board request, Mary Green met with the Youth on Board this past month to lend her expertise. Ms. Green led the youth in an interactive “Elevator Speech” exercise that further explained the programs of HCPS, their target population and need. The youth also learned the difference between “In-kind” and “Monetary” Fundraising. The youth will brainstorm to develop a proposal and presentation for the

HCPS Fund Board in the near future.

The preliminary report for the Blue Ribbon Service Project for Child Abuse Awareness and Prevention Month is that 1,725 of the projected 2,000 ribbons were disseminated. The YOB is still awaiting a few counts from the YAC coordinators and will share the final tally in the June report.

#### **CASE Partnership After-School Project:**

Avice Crawford reported for the CASE Project. The Project currently has 1,650 students enrolled at 33 school sites. The Afterschool Grand Slam Tennis Slam was held on April 6<sup>th</sup> with 175 participants from four school districts. The annual Case All –Earth EcoBot Challenge took place at Reliant Center on April 17<sup>th</sup>. Two hundred and twenty five teams composed of 5<sup>th</sup> -8<sup>th</sup> grade students built robots with Lego's. The Robots competed in a series of pre-determined activities.

#### **Annual CQI Program Review- PAL**

Mary Green presented the Annual Program Review for the Preparation for Adult Living (PAL) and Houston Alumni & Youth (HAY) Center programs. Program accomplishments for the past year include the establishment of four satellite offices in Montgomery, Galveston, Brazoria, and Fort Bend County's. In collaboration with the Houston-Galveston Area Council, the Center was able to offer "Landing Your First Job" classes and employment through a summer jobs program. Additionally, the program developed and implemented a summer Lunch and Learn Series to provide youth and staff training on advanced life skills and collaborated with BE A Resource for CPS Kids (BEAR) to conduct the annual high school graduation reception.

The major program barrier related to the interruptions in service delivery that resulted from the second relocation of the Center in 24 months. High caseloads continue to be a significant barrier as well as the large number of out of region youth living in Region 6 and requiring services from PAL and the HAY Center.

Recommendations from the annual review focus on the development and implementation of a long term strategic plan for the HAY Center as well as the development of a centralized database for data collection.

#### **Program Updates and Status:**

The Committee members reviewed the program highlights that were forwarded prior to the meeting. Deborah Colby added TRIAD Intake is now down to one full time employee on the overnight shift due to a recent resignation. The position is posted with the Temporary Service. Mary Green added that the HAY Center is working with the Houston-Galveston Area Council Workforce Development Board on enrolling foster youth ages 16 and above in the summer jobs program. Fifty youth have already been identified. Randy Joiner clarified that Judge Schneider will replace Judge Phillips at the

SOH Sustainability Retreat on Friday evening May 7<sup>th</sup>. Joel Levine invited committee members to attend the opening session of the 2<sup>nd</sup> Annual Dianne Bynum Administrative Support Conference on May 14<sup>th</sup> at the Harris County Department of Education. A tribute will be presented to Ms. Bynum's daughter. The written highlights are below

#### Kinder Emergency Shelter Program Report

- During the month of April, the Kinder Emergency Shelter (KES) continued to support DFPS in its efforts to ensure that no foster youth had to spend a night in a caseworker's office due to the unavailability of a more suitable placement. As of April 23, 2010, the Shelter had provided accommodations for an average of one youth per night. A total of two (2) youth over two (2) nights in April received overnight services which resulted in the Shelter exceeding its maximum occupancy.
- On April 6, 2009, the Kinder Emergency Shelter officially expanded its voluntary admissions policy to include non-adjudicated youth referred by the Harris County Juvenile Probation Department (HCJPD). As of April 23, 2010, a total of 37 youth (duplicated count) have been referred to the Shelter; and 29 youth (duplicated count) have entered the program. (A duplicated count is listed as one youth was admitted to the Shelter on two separate occasions). To date: three youth have been declined admission to the Shelter due to issues involving psychotropic medication compliance and/or a significant history of physical and/or sexual violence; the parents of two youth declined to take advantage of the option to place their youth in the Shelter in lieu of continued incarceration of their youth at the Harris County Juvenile Detention facility; one caregiver failed to appear in court (resulting in the nullification of the Shelter placement option); one youth refused to enter the program during the admissions process; and the requested admission of one youth was withdrawn by HCJPD. Presently, of the 28 youth (duplicated count) who have ended their residence in the Shelter: 16 youth successfully completed their stay at the Shelter with no further court action; 1 youth was briefly remanded back to the Juvenile Detention Center before being re-admitted back into the Shelter; 5 youth were remanded back to the Juvenile Detention Center due to non-compliance with Shelter rules; 1 youth was remanded back to the Juvenile Detention Center due to his legal guardian failing to provide him with his prescribed psychotropic medication; 1 youth was remanded back to the Juvenile Detention Center due to the youth experiencing suicidal/homicidal ideations; 1 youth was remanded back to the Juvenile Detention Center due to a positive skin test result for past exposure to Tuberculosis; 1 youth was court-ordered to a drug rehabilitation facility; one youth was voluntarily discharged by her parents in order for the youth to be admitted into a local psychiatric hospital; and 1 youth was placed on formal probation for one year.
- On April 22, 2010, the Kinder Emergency Shelter underwent its annual on-site visit and inspection by our TDFPS Contract Manager. The Contract Manager made note of our concerns regarding the reduced number of TDFPS youth referrals thus far this year as compared to previous years, and the interventions that the Shelter Administrative Staff have enacted in an attempt to maintain maximum usage of the Shelter at all times. The Contract Manager was very complimentary of the entire Shelter Program, and informed us that the procurement process for FY 2011 will probably be announced in October of this year.

- On April 9, 2010, all of the Shelter youth received a brand new (and upgraded) mattress for his/her Shelter bed! As a result of fundraising efforts held late in 2009 and early in 2010, the Kinder Emergency Shelter was the fortunate beneficiary of a donation in the amount of \$3,000 from DCP Midstream, LP, a local community midstream energy company which gathers, processes, transports, markets, and stores natural gas and Natural Gas Liquids. With this donation and program funding, the Shelter was able to purchase upgraded mattresses from Gallery Furniture. All of the Shelter staff members are very appreciative of this fantastic donation! All of the Shelter youth verbalized their enthusiastic response with a loud and collective “snore of approval!”

#### Community Youth Services Program Report

- On April 19, 2010, CYS submitted the continuation proposal for the Runaway and Homeless Basic Center Grant with the Family and Youth Services Bureau, Administration on Children, Youth and Families, Administration for Children and Families, U.S. Department of Health and Human Services in the amount of \$150,000 for the grant period starting 09/01/2010 thru 08/31/2011. The purpose of this grant is to address immediate and long term needs of youth ages 10-17 that are at-risk of running away, through family counseling and placement needs. The youth are identified by CYS Youth Service Specialists working in local school districts.
- On April 10, 2010, the Joint City/County Commission on Children coordinated a Parent Engagement Summit as a part of America’s Promise Drop-Out Prevention National Action Strategy. Ginger Harper with CYS, Larry Brown Jr. with System of Hope Of Hope and Jeff Alexander with, the TRIAD Prevention program were panelists that conducted a information session for parents and grandparents entitled “Let’s Stay Together: Improving School Performance by Enhancing Family Strengths” at the Parent Engagement Submit at Wheatley High School in Houston ISD. Parents and grandparents were informed about the free and voluntary prevention and early intervention services offered to children, youth and their families through Harris County Protective Services. CYS worker LaQuita Hamm also managed a resource booth and distributed brochures and information to the participants.
- On April 24, 2010, staff from CYS, Systems of Hope and TRIAD Prevention Program, managed a resource booth at the Fourth Annual Houston Multicultural Health Festival at the City of Houston Multi-Service Center in the Kashmere Gardens Community. The staff from each of the programs that work in the Kashmere SWAP all participated in providing information and brochures to the participants that attended the festival. It was also an opportunity to network with other agencies.
- On April 8, 2010, the Shattered Dreams Program coordinated by Traci Howeth, CYS worker in Spring ISD was held in the parking lot of Spring High School. This is a drinking and driving prevention program that is a huge event involving Ben Taub Hospital, Fire/EMS/Police, a local funeral home and the parents and students of the Junior and senior classes. The program tries to convey the dangers of underage alcohol and drug use through an enactment of a car wreck scene. After the enactment, Traci, the principal, and two other chaperones took the 32 students directly involved in the program to Ben Taub Trauma Center where they spent the night with the trauma team. The event was covered by the Houston Chronicle and on April 13, 2010, the students and adults

involved were featured on the Debra Duncan Great Day Houston. The focus of the Debra Duncan show was how to take a negative consequence/event and turn it into a positive lesson. The event was very impactful for the students and everyone involved.

#### GOAL 1

- On March 26<sup>th</sup> and 27<sup>th</sup> Cynthia Rojas, CYS worker in Spring Branch ISD secured prom dresses for 48 needy students from the Giving Gown Foundation and were transported to pick out their gowns. Cindy was also instrumental in helping 20 male students receive discounted tuxes for the prom at Al's Formal Wear, with the balance paid for by a school fund. Dr. Duncan Klussmann, Superintendent of Spring Branch ISD and his wife, Mrs. Marissa Klussman learned about the prom project that was spearheaded by Cindy. Mrs. Klussmann felt that other high schools should be involved; so Cindy was asked to coordinate the 1<sup>st</sup> Annual Spring Woods High School Prom Dress Trunk Show for Spring Woods and Northbrook High School students in need of a prom dress. Mrs. Klussman was supportive and involved in this project. Donations were received from teachers, parents, Dress for Success, and a contact with the University of Houston. The Trunk Show was held April 26<sup>th</sup> and 52 students received prom dresses. Also there were booths available for Make Up Tips, Hair Styling Tips, Dress Accessories, and Minor Alterations. The Trunk show was so successful that there were dresses left over that can be used for graduation.

#### TRIAD Prevention Program Report

- TRIAD Community Youth Development (CYD) is in the process of procuring the subcontracts for services in the Harris County Zip Codes. This lengthy and involved process involves the community and youth who read and score all of the proposals. Their choices are based on the community needs assessment, as well as the proposal evaluation. A number of agencies have submitted proposals and announcements will be made once all purchasing negotiations are completed and HCPS is also reconfirmed as the local fiscal agent.
- Trisha Novotny represented TRIAD at the 4<sup>th</sup> Annual Houston Multicultural Health Festival on Saturday, April 24<sup>th</sup> at the Kashmere Multi Service Center. This fair was part of the Minority Health Week sponsored by Houston Style Magazine, University of Texas M.D. Anderson Cancer Center - Centers for Research on Minority Health and City of Houston Department of Health and Human Services. Also participating in the fair were Community Youth Services and Systems of Hope.
- Matt Broussard and Ramiro Guzman provided information on TRIAD's services to parents at Neighborhood Center's Freedom Station School. The audience was primarily Spanish-speaking and the presentation was provided in English and Spanish.
- Jeff Alexander represented TRIAD at the Parent Engagement Summit sponsored by the Joint City/County Commission on Children and held at Wheatley High School this month. Jeff, along with Community Youth Services and Systems of Hope representatives presented a workshop on Family Preservation and Family Support programs and also distributed brochures and program information.
- TRIAD Mental Health has received the resignation of Michelle Heward, who was the court assessment specialist. This part time position will be posted shortly through

MHMRA. Genie Farias-Cano (formerly STAR/PLL) has accepted and begun work as a .5 MHMRA LPHA Therapist. She will be providing in home and in office assessments and family therapy as part of the TMH Program.

#### PAL & HAY Center Report

- In April the PAL/HAY program began planning discussions with the Texas Work Force Commission in regards to applying for a Self Sufficiency grant. This type of grant requires a 501 (c) 3 to be the fiscal agent and it also requires an agreement with a corporate partner. The grant will pay for training of employee's with the understanding that they will be hired by the corporate partner. We will continue these discussions through May/June with the hope of applying for the grant in late summer.
- Mary Green, Richard Funderburk and Joel Levine met with the H-GAC Workforce Development Board in regards to summer employment. It is the goal of the HAY Center to have at least 100 youth employed through the summer jobs program. We think it is imperative that the youth have at least one summer of employment before leaving foster care.
- A total of three youth have been placed off site in externship programs. These are set up to give the youth real life work experience by working outside the HAY Center. Two youth are placed at hospitals and another is placed at a company that does tradeshow installations.
- The PAL graduation event hosted by BEAR will be held June 10<sup>th</sup> at HCC from 6 to 9. Donors are needed to purchase gifts for the youth, help pay for the youth's guest to attend and donations of door prizes are also needed.

#### **Systems of Hope Project Report**

- Systems of Hope will host a Sustainability Retreat planned for the evening of May 7<sup>th</sup> and all day on May 8<sup>th</sup>. Our guest speakers to kick off this event are Judge Ed Emmett, Harris County Judge and Judge Michael Schneider, Judge for the 315<sup>th</sup> Juvenile Court (it was previously reported to you that Judge John Phillips would speak but he had conflict and Judge Schneider graciously agreed to speak). This event will provide feedback from our partners and families on what the community feels is the most important aspect for SOH to sustain. Once this meeting is held the work will return to workgroups to work on the details.
- Remember Children's Mental Health Day (including our Green Ribbon Video presentation) will be May 6<sup>th</sup> at the Children's Museum. All are invited.
- I attended the Texas Systems of Care Meeting hosted by the HHSC of Texas on April 20, 2010. This meeting is held quarterly and all SOC sites in Texas are invited to participate. This is a meeting where SOC sites share what is happening in their communities and it is a great opportunity for networking, sharing and learning about new initiatives and things happening for families and children in Texas.

### Region 6 Training Institute Report

- April workshop totals: The HCPSCA Training Institute offered 3 CORE and continuing education classes.
- The BSD graduation was scheduled for April 27, 2010 at the Murworth Annex. The next BSD Graduation is scheduled for May 11, 2010. PSTI held 4 classes in April 2010.
- The next HCPS New Hire Orientation will be held on May 20, 2010 @ the Murworth Annex, Room D36.
- Upcoming Events for Training: The Admin Conference planning committee host met on April 13, 2010, registration has begun. The conference is scheduled for May 14, 2010 @ the Harris County Department of Education on Irvington; for more information or to volunteer contact Will Walker.

### Department of Family and Protective Services Report

- For the month of April in recognition of Child Abuse Prevention Month, Governor Rick Perry sent out a proclamation encouraging all Texans to join him in renewing their commitment to preventing child abuse and learning what to do to promote the safety and well being of children.
- The Region 6 Program Administrators for DFPS are presently completing the selection of staff members for the Wall of Fame located in the foyer area of the Murworth facility. This will be the second selection period for this project. Each member that is selected has their picture is displayed in the foyer area for approximately three month.
- District G Houston City Council member Oliver Pennington and Houston Mayor Annise Parker will honor Jerry LeVias on May 4, 2010 with an official Proclamation declaring it “ Jerry LeVias Day “ in Houston, Texas. Jerry holds a special place as a pioneer in the history of college athletics .When he entered Southern Methodist University in 1965; he became the first African American to receive an athletic scholarship in the Southwest Conference. Jerry made both athletic and academic All American Football Teams. After earning his B.S degree from SMU in 1969 he played professional football for the Houston Oilers and San Diego Chargers. He received numerous honors and awards recognizing his achievements which include the SMU Hall of Fame, Texas Sport Hall of Fame, African American Hall of Fame, National College Hall of Fame and All American Alumni Award of the Football Writer’s Association. The List of Jerry’s accomplishments goes on and on .The reason we are sharing this information is because Jerry is an active member of this region’s Disproportionality Board. We salute and congratulate Mr. LeVias on his accomplishments and the distinct honor.

*The next Youth Services Committee Meeting will be held on **Monday, June 7th, 2010 at 6 PM.***

## CASE APRIL 2010 BOARD REPORT

DISTRICT	SITE NAME	STUDENTS
<b>Aldine ISD</b>	Goodman Elementary	97
<b>4 Sites</b>	Raymond Academy	73
	Reece Academy	41
	Stehlik Intermediate	67
	<b>Total</b>	<b>278</b>

<b>Charter Schools</b>	Alief Montessori Community	27
<b>3 Sites</b>	KIPP Shine Preparatory	64
	Zoe Learning Academy	68
	<b>Total</b>	<b>159</b>

<b>Houston ISD</b>	A.A. Milne Elementary	48
<b>19 Sites</b>	Atherton Elementary	25
	Bastian Elementary	17
	Briscoe Elementary	31
	Burnet Elementary	40
	DeZavala Elementary	51
	Emerson Elementary	23
	Hartsfield Elementary	44
	Herrera Elementary	79
	Jenard Gross Elementary	40
	Kate Bell Elementary	20
	Park Place Elementary	36
	Roosevelt Elementary	20
	Ross Elementary	60
	Scroggins Elementary	163
	Walnut Bend Elementary	23
	Wharton Elementary	70
	Whidby Elementary	39
	Young Elementary	63
	<b>Total</b>	<b>892</b>

<b>Pasadena ISD</b>	Frazier Elementary	38
<b>7 Sites</b>	Kruse Elementary	83
	Matthys Elementary	34
	Morales Elementary	34
	Pomeroy Elementary	24
	Richey Elementary	32
	South Houston Elementary	48
	<b>Total</b>	<b>293</b>

Student counts are for the month of February

<b>Total Sites</b>	<b>33</b>
<b>Total Students</b>	<b>1,622</b>

HARRIS COUNTY PROTECTIVE SERVICES FOR CHILDREN AND ADULTS  
REPORT OF BOARD COMMITTEE MEETINGS

COMMITTEE: GUARDIANSHIP SERVICES COMMITTEE

MEETING DATE: May 5, 2010

ATTENDEES

BOARD: Marilyn DeMontrond, Charlene Hunter-James

HCPS STAFF: Jan McLaughlin, Sharae Cole, Lisa LeVrier, Beverly Pettway

APPROVE MINUTES:

The minutes of the April 2010 meeting were approved as read.

PROGRAM ACTIVITIES UPDATE:

Ms. McLaughlin introduced Lisa LeVrier who is the Guardianship Program Monitor to the board. She stated that Ms. LeVrier will discuss in detail the updated Guardianship Ward Personal and Financial Care Plan. The care plan is a service plan for wards that meets the COA (Council on Accreditation) standards.

Ms. McLaughlin shared with the board a letter regarding happy birthday wishes to Harris County ward, Ms. Louvenia Posey, from President Barack Obama. The letter stated:

*Happy Birthday! Michelle and I wish you the very best on this momentous occasion.*

*For well over a century, you have witnessed great milestones in our Nation's history, and your extraordinary 110 years represent an important part of the American narrative. As you reflect upon a lifetime of memories, I hope you are filled with tremendous pride and joy.*

*Congratulations on your birthday, and may you enjoy many more happy years as a supercentenarian.*

*Sincerely,  
(Signed Barack Obama)*

Ms. McLaughlin reported that the program must move all wards from the Village Healthcare Center by May 28<sup>th</sup> 2010. Currently, there are 2 wards remaining that will be moved into the community. All other wards have been placed in new facilities. We are diligently working on placing the remaining 2 wards through the community based alternative (CBA) program.

Ms. McLaughlin stated that she plans to meet with the Administrators of Lexington Place Nursing Home on Thursday, May 6<sup>th</sup>, 2010 and Winter Haven Nursing Home on Friday, May 7<sup>th</sup>, 2010. Jan reported she plans to visit nursing homes with low scores according to the Quality Report System for the Department of Aging and Disability Services (DADS) to learn how they plan to improve their services to our wards. The visits will be made to nursing homes housing 10 or more wards and scoring below 50.

Ms. LeVrier presented the Harris County Guardianship Program's updated Ward Personal and Financial Care Plan to the board. She stated that this care plan will help the case managers to manage and meet the needs of the wards and it also follows the COA standards.

The care plan detailed:

- General Case Information
- Ward Personal Information
- Case History (Background) & Annual Case Update
- Legal Section
- Abilities (ex. Communication, Ambulation, Activities, Mental Impairment)
- Living Arrangements
- Social Environment
- Medical/Psychiatric Care
- Financial Management I & II
- Bank Accounts
- Property
- Inventory Control System
- End of Life Decisions
- Contact Information
- Short Term Goals
- Long Term Goals
- Ward's Ability & Level of Involvement in Plan
- Dates of 90 Day Guardianship Plan/Annual Guardianship Plan

STAFFING:

Ms. McLaughlin stated that the program is awaiting the test results from the Texas Certification Exam that took place on April 14<sup>th</sup>, 2010. As of yet, no test results have been posted.

PROBATE COURT UPDATE:

None at this time

FINANCIAL REPORTING CONTENT/BUDGET STATUS UPDATE:

Ms. Pettway stated that she plans to meet with each department to discuss budget status and tracking.

ANNOUNCEMENTS:

None at this time

ITEMS TO REPORT TO THE BOARD:

- Guardianship Program Ward Personal & Financial Care Plan

The next meeting is scheduled for 12 pm June 2, 2010 - 2525 Murworth,  
Conference Room 128